

Waimea Middle School LOCAL ADVISORY PANEL CHARTER

Amended and Approved by HC on 01/09/13

This Local Advisory Panel Charter is adopted on January 9, 2013 by the Board of Directors (“Board”) of Ho`okāko`o Corporation (“HC”), pursuant to *Article IV, Section 3 of the Amended and Restated Bylaws of HC*.

I. Purpose and Powers

Waimea Middle School is a “new century conversion charter school” operated by HC as a qualified “nonprofit organization” within the meaning of HRS Section 302D-14. HC’s Board of Directors functions as the “governing board” of Waimea Middle School pursuant to and within the meaning of HRS Section 302D-14 (e).

The purpose of this Charter is to establish a collaborative partnership with HC and the Waimea school-community by creating a broad, community-based Local Advisory Panel (LAP) made up of representatives of all key Waimea Middle School stakeholder groups. As required by Hawai’i law, the LAP has no power or authority to act on behalf of HC, Waimea Middle School, the Department of Education or the State of Hawai’i. The roles and responsibilities of LAP are defined by ByLaws adopted by LAP and approved by the HC Board of Directors.

Nothing contained in this Charter is intended to create, or should be construed as creating, any responsibility or liability of the members of the LAP, except to the extent otherwise provided under applicable state and federal law.

II. LAP Self-Evaluation

The LAP shall annually review its performance, this LAP Charter and LAP ByLaws, and shall submit to the Board of HC an annual report setting forth the results of the review and any recommended changes to the LAP Charter and ByLaws. In conducting said review, the LAP may:

- A) Evaluate the adequacy and scope of this LAP Charter and the LAP ByLaws.
- B) Assess the performance of the LAP by considering relevant outcomes of plans and performance including:
 - (i) Its actions and effectiveness in serving as a communication link between the school, families and the community and HC;
 - (ii) Its advocacy, support and work to increase family awareness and involvement in student school life;
 - (iii) The adequacy, appropriateness and quality of the information and recommendations presented by the LAP to the Board of HC;
 - (iv) The manner in which matters brought to the Board of HC were discussed or debated;
 - (v) The number of meetings in which quorum was achieved by the LAP;
 - (vi) Whether the number and length of the LAP meetings were adequate to complete its work in a thorough and thoughtful manner;
 - (vii) Whether the LAP’s composition enables the LAP to fulfill its responsibilities and duties;
 - (viii) When the LAP held its annual retreat and developed a plan and procedures, updated ByLaws including its Conflict of Interest policy and calendar and held training for members; and
 - (ix) If the LAP fulfilled the LAP terms, conditions, roles and responsibilities as spelled out in this Charter and the LAP ByLaws.

Adopted by WMS LAP: _____ **(1/28/13)**

Approved by HC Board: _____ **(1/09/13)**

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