

Vacancy Announcement: November 25, 2020
Open until filled

Waimea Middle Public Conversion Charter School

67-1229 Mamalahoa Highway
Kamuela, HI 96743

Tel (808) 887-6090

Fax (808) 887-6087

This is to announce the following vacancy for the 2020-21 school year:

Special Education Para Professional Tutor (PPT) – 19 Hours Per Week
Through May 2021

Position is at Waimea Middle School, a Public Conversion Charter School in Kamuela, Hawai'i.

Position Description:

Under the general supervision of the Principal, performs a variety of tasks with major responsibility being the support of middle school learners. All services will focus on preparing students to successfully meet academic standards and individualized goals with emphasis on literacy and numeracy. Primary duties include working with students in classroom and/or pull-out settings to support successful mastery of appropriate content. Organization and communication skills are essential for working with supervisors, teachers, students, and families.

Desired Education and Experience:

Bachelor's degree and/or work with special education students preferred.

How to Apply:

Please send application to Waimea Middle School – Attention: Michelle Kauhi

- Mail: 67-1229 Mamalahoa Highway, Kamuela, HI 96743
- Phone: (808) 887-6090 Ext. 221
- Email: Michelle_Kauhi@wmpccs.org
- Fax: (808) 887-6087

Applicants must include:

1. Résumé including qualifications, relevant experience and any licensure
2. Letter of interest for the specific position
3. WMS Employment Application (can be downloaded from school website)

*“Waimea Middle School empowers all students with the skills, values and cultural understanding
to successfully navigate high school and beyond.”*

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER

www.WaimeaMiddleSchool.org